

Minutes of May 2008 Meeting of the Northampton Branch BCS Committee

Meeting Held 8pm, 8th May 2008, Harpole Beefeater

Present

Susan Bailey – ELO, Female Membership Officer
Johnny Beardsmore – YPG (Professional)
Dave Ellard – Webmaster
Andrew Page – Public Relations Officer
Paul Squires – Secretary, Membership Secretary, Email Co-ordinator
Graham Wallace – General Committee Member

Apologies

Mustafa Al-Hijaj– General Committee Member
Malcolm Collins – Chair Person
Richard Cooper – Treasurer
David Pymont – YPG (Student)

Minutes of the last meeting

Minutes for the last meeting were accepted.

Matters Arising

Actions Review

Action Ref	Action	Responsible	Complete
1007-07	Liaise with Northants and see if we can use their distribution system to advertise student prizes	Sue	Yes
1207-01	Investigate online payments method for Feb event with HQ agreement (e.g. Paypal)	Dave / Richard	HQ have vetoed action closed
1207-04	Investigate a YPG focused bowling night to involve the student members and try to boost student membership	Johnny/ David P/ Sue	Yes
0208-01	Resurrect agreed student prize documentation and apply for funding	JB/Sue	Yes
0308-01	Clarify with HQ exact date budget runs until	Richard	Yes
0308-02	Book room at Avenue Campus for April event, capacity 20 with light refreshments	Paul	Yes
0308-03	Pass finalised publicity material for mail shot to Paul who will send out once venue confirmed	Andy / Paul	Yes
0308-04	Confirm Park Campus graduation ceremony date	Sue	Yes
0308-05	Go back to Rashmi Dravid to confirm Avenue Campus ceremony date	Malcolm	Yes
0308-06	Confirm winning students	Sue	Ongoing
0308-07	Agree future event dates with speakers	All	Yes
0308-08	Produce final draft of events schedule flyer for committee approval	Andy	Yes
0308-09	Get the flyer printing done, pass finished product to Malcolm	Andy	Ongoing
0308-10	Produce mailing list for Malcolm who will produce labels	Paul / Malcolm	Yes
0308-11	Envelope and send out events schedule flyer to members	Malcolm	Ongoing

Treasurers report

The Treasurer provided a HQ monthly summary report covering period to end of April 2008 which indicates £1678 under spent last budget year, although invoices still pending.

Membership report

The Membership Secretary reported a bad month, -42 members.

Total 758 (-42)

Member	552 (-53)	Fellow	13 (-1)	of which 158 are CITP
Affiliate	47 (+7)	Associate	49 (+3)	Student 97 (+2)
Female	122 (-5)	Male	629 (-37)	Undefined 7 (No change)
Prime Branch	638 (-33)	Secondary	120 (-9)	

Ideas about why this might be

- A couple of big redundancies last year around this time (e.g. Abbey)
- Is the new Companies membership scheme meaning individual members are dropping their personal membership
- Is the increased student fees making a difference (suggested not as the main difference is in full member grade)

Membership Secretary to check again in a couple of weeks to see if the decline has continued, and if so try asking HQ where they are going as we have no data regarding this. (New Action 0508-01)

Current Programme

May '08	Johnny	Bowling Event. Bowling event was booked at the committee meet 2 lanes for 10 people @ £14 / head including food at 8pm on 5th June. This will be offered as a subsidised event £10 members, £6 students. Advertising to go out shortly (New action 0508-02) . We will take registrations on the web Dave to set this up (New action 0508-03)
June '08	All	Student Prize Giving and AGM AGM was set for the 17th June, 8pm Park Campus. Buffet for 20 for people to arrive 7:15-7:30 (New action 0508-04 to book this). Secretary to complete the Y/E event summary after this as the AGM is listed on it. Sue confirmed Park campus graduation is July 8th, thoughts were that Avenue campus would be 9th but Sue to confirm. Sue to chase for prize winners and confirm ASAP (existing action).

Any Other Business

Andy was waiting for the printer to come back regarding the events flyer, if the next stage is a proof he is going to try and get the bowling and AGM added in with the correct dates. He now has the address stickers and envelopes.

Branches Congress – no one was able to attend to represent the branch.

Date of Next Meeting

7pm Prior to Bowling event 5th June 2008 at Tenpin, Sixfields, Northampton

Actions

Carried Over

Action Ref	Action	Responsible	Target Completion
0308-06	Confirm winning students	Sue	ASAP
0308-09	Get the flyer printing done	Andy	ASAP
0308-11	Envelope and send out events schedule flyer to members	Andy	ASAP

New

Action Ref	Action	Responsible	Target Completion
0508-01	Membership secretary to re-check membership statistics to ensure no continued decline and if there is to liaise with HQ as to why	Paul	End May
0508-02	Advertising for Bowling Event	Andy/Paul	Mid May
0508-03	Web Registration system required for Bowling event	Dave	Mid May
0508-04	Book room and buffet for AGM	Sue	ASAP