

## Minutes of November 2006 Meeting of the Northampton Branch BCS Committee

### Meeting Held 8pm, 13<sup>th</sup> November 2006 at The Turnpike Beefeater Harpole

#### Present

Johnny Beardsmore – YPG Representative  
Malcolm Collins – Membership Secretary & Email Coordinator  
Richard Cooper – Webmaster  
Andrew Page – Public Relations Officer  
Paul Squires – Secretary  
Mike Wilkins – Treasurer

#### Apologies

Brendan D'Cruz – Chair Person  
Kevin Crocombe – Educational Liaison Officer  
Carol Long – Female Membership Officer

#### Minutes of the last meeting

Minutes for the last meeting were accepted. It was commented that generally they should be distributed within a week of meeting. New format to post PDF on website with link sent to committee when available.

#### Matters Arising

All expressed concern re the poor showing at Novembers SuperWASP event. Malcolm lead a discussion on paid for advertising allocated in the budget for the event. It was decided that when events in which the general public would have an interest are held that an advertising budget is to be allocated to get better attendance.

#### Actions Review

| Action Ref | Action   | Responsible     | Complete |
|------------|--|-----------------|----------|
| 0906-1     | Look into using Northampton Guildhall to host events<br>Conclusion was that this is not practical due to cost of approximately £100 per evening. | Andy            | Y        |
| 0906-7     | Investigate and summarise xmas dinner options with costs for committee to decide   | Malcolm         | Y        |
| 0906-9     | Arrange speaker from HQ to give CareerBuilder Presentation<br>Initial contact attempted but no feedback. To be continued.                        | Paul            | N        |
| 1006-01    | Redesign the event attendance form to replace Company with Email Address   | Paul            | Y        |
| 1006-02    | Malcolm to generate PDF flyer for SuperWASP event and send to Paul. to post on web so people can print and put on notice boards                  | Malcolm<br>Paul | Y        |
| 1006-03    | Send out publicity for SuperWASP event   | Andy            | Y        |

## Treasurers report

Mike advised the meeting that as at 31/10/2006 we had spent 46.01% (£1,282.31) of our allocation of £2375, and that as yet we have not been invoiced by UCN for the room hire/refreshments for the previous two events.

## Membership report

As at this week 617 Members.

## Current Programme

|              |         |  |
|--------------|---------|--|
| December '06 | Malcolm | Christmas Gathering<br><br>Presently 13 bookings. Event is publicised on the website and via email. Malcolm will be sending a final reminder email at the end of this week.  |
| January '07  |         | Due to uncertainty re Carol's event, and other factors the committee decided to keep options open.   |
| February '07 |         | New Action 1106-01 request to Brendan for details of the event he has in mind to see where it might fit in.  |
| March '07    |         | Richard and Kevin to work on the Open Source Event jointly as they both have leads to follow. Richard commented that there is a big Gnome event in 2007 and they should be able to pull in a speaker from that.<br><br>Networking event to fit in where necessary. New Action 1106-02 All to investigate possible venues for this so we are not tied to Harpole Beefeater. Mike suggested there is a Beefeater in Wellingborough High Street. Johnny agreed to check whether they have a room. |
| May '07      | All     | AGM and student showcase   |

Motor sports event, keep on note. New Action 1106-03 Malcolm to speak with his motor sports contact.

## Any Other Business

Richard has put up a test site for committee to comment. This uses a more standardised approach which will be easier to maintain. It also meets the W3C accessibility standards so will be usable for those people using screen reader software. URL for the test site is <http://northampton.bcs.org/testsite>. All please take a look and let Richard have comments.

Search for alternative venue for meetings. New Action 1106-04 Johnny to take a look at using Thresham College as it has 3 campuses close to a lot of the membership, Wellingborough, Kettering, Corby.

**Date of Next Meeting**

Saturday 9<sup>th</sup> December

## Actions

### Carried Over

| Action Ref | Action   | Responsible | Target Completion |
|------------|--|-------------|-------------------|
| 0906-9     | Arrange speaker from HQ to give CareerBuilder Presentation | Paul        | End November      |

### New

| Action Ref | Action  | Responsible | Target Completion |
|------------|---|-------------|-------------------|
| 1106-01    | Email to Brendan to obtain more details on his possible event, particularly when it could be arranged to happen | Paul        | 17/11/06          |
| 1106-02    | Investigate possible venues for Networking Event as alternative to Beefeater at Harpole                         | All         | Next Committee    |
| 1106-03    | Make contact with Motor Sports acquaintance to see if he can help with setting up an event                      | Malcolm     | Next Committee    |
| 1106-04    | Take a look at using Thresham college to hold events  | Johnny      | Next Committee    |