

## Minutes of October 2006 Meeting of the Northampton Branch BCS Committee

### Meeting Held 8pm, 23<sup>rd</sup> October 2006 at The Turnpike Beefeater Harpole

#### Present

Malcolm Collins – Membership Secretary & Email Coordinator  
Kevin Crocombe – Educational Liaison Officer  
Andrew Page – Public Relations Officer  
Paul Squires – Secretary

#### No Show

Richard Cooper – Webmaster

#### Apologies

Brendan D'Cruz – Chair Person  
Carol Long – Female Membership Officer  
Johnny Beardsmore – YPG Representative  
Mike Wilkins – Treasurer

#### Minutes of the last meeting

Minutes for the last meeting were accepted.

#### Matters Arising

Malcolm and Paul agreed to redesign the event attendance form to replace Company with Email Address so that we can get people onto the non-members email circulation. New Action 1006-01.

It was also decided that Malcolm would bring along Official BCS Membership attendance forms of which he has a little stock so that HQ can entice people to join.

Kevin enquired about the address details to be used on headed stationary, it was agreed that we would use Malcolm's Daventry PO Box address.

#### Actions Review

Action Ref	Action	Responsible	Complete
0906-1	Look into using Northampton Guildhall to host events Both Andy and Malcolm have contacts to pursue. Malcolm has checked the Chamber of Commerce, who don't have rooms available in the evening. Paul has agreement from his boss that for events up to 20 people the boardroom at Compex, The Lakes could be used subject to BCS covering refreshment costs (£0.70 per cup)	Andy	90%
0906-2	Instigate Initiatives to increase student membership	Kevin	Y
0906-3	Tidy up website event details to ensure current events appear first and then past events, chronologically ordered. Malcolm complemented Paul on the work that had been	Richard	Y

	done on the website as he had taken over website responsibility in the short term until Richard is back on the scene.		
0906-4	Issue actions summary in lieu of minutes ASAP	Paul	Y
0906-5	Provide publicity + web + email shot content for SuperWASP event for advance publicity	Johnny	Y
0906-6	Put future event schedule summary on the bottom on email shot going out this week	Malcolm	Y
0906-7	Investigate and summarise xmas dinner options with costs for committee to decide	Malcolm	50%
0906-8	Update website to reflect current committee correctly	Richard	Y
0906-9	Arrange speaker from HQ to give CareerBuilder Presentation	Paul	N
0906-10	Order Project Management book from HQ to present to October event's speaker Malcolm advised that the book had arrived but that due to negative feedback from several attendees we should not present the book to the speaker.	Mike	Y

### Treasurers report

Treasurer not available to give report.

### Membership report

As at 23/10/06

614 Members of which 542 are contactable on email. 503 have Northampton as their prime branch, 111 secondary.

517 Males, 94 Females. 116 CITP which is a high percentage compared to other branches

### Current Programme

November '06	Johnny	<p>SuperWASP event</p> <p>Date confirmed: Thurs - 09/11/06 booked</p> <p>Kevin has booked University GLT with refreshments</p> <p>Press release was shown around.</p> <p>New action 1006-02 Malcolm to generate PDF flyer and send to Paul to post on web so people can print and put on notice boards</p> <p>Publicity to target 6<sup>th</sup> form colleges. To go out 24<sup>th</sup> October. Andy advised that the event would be going in Computing Diary and to Coventry/Bedford etc. New Action 1006-03</p>
December '06	Malcolm	Christmas meal event, similar to last year

		<p>Malcolm advised that the original idea of the Hilton has been abandoned. Instead he believes the committee should decide on the venue and what we want to do as the membership rarely respond to requests for information.</p> <p>It was agreed that committee would be willing to spend £30-£40/head for the event.</p> <p>Suggestions to Malcolm for voting on.</p>
January '07	Carol	<p>A mini regional event with other local branches</p> <p>Carol to be chased re this event. Query ideas?</p>
February '07	Kevin	<p>Careers oriented event</p> <p>No comment</p>
March '07	Brendan	<p>Networking event</p> <p>No comment</p>
April '07	Richard	<p>Open source, GNOME type event</p> <p>Malcolm suggested we need a backup option in case Richard is unable to do this. Kevin stated he may be able to arrange an open source speaker.</p>
May '07	All	<p>AGM and student showcase</p> <p>No comment</p>

Motor sports event, keep on note.

### **Any Other Business**

None

### **Date of Next Meeting**

Monday 13<sup>th</sup> November 2006, 8pm, Harpole Beefeater

## Actions

### Carried Over

Action Ref	Action	Responsible	Target Completion
0906-1	Look into using Northampton Guildhall to host events	Andy	November Committee
0906-7	Investigate and summarise xmas dinner options with costs for committee to decide	Malcolm	November Committee
0906-9	Arrange speaker from HQ to give CareerBuilder Presentation	Paul	End November

### New

Action Ref	Action	Responsible	Target Completion
1006-01	Redesign the event attendance form to replace Company with Email Address	Paul	09/11/06
1006-02	Malcolm to generate PDF flyer for SuperWASP event and send to Paul. to post on web so people can print and put on notice boards	Malcolm Paul	25/10/06
1006-03	Send out publicity for SuperWASP event	Andy	25/10/06